

- National Information Day 12 October 2017, Prague
- Tips for developing a good project proposal
- 2

## WHAT ARE THE MILESTONES FOR DEVELOPING A GOOD PROJECT?



Plan communication for transferring outputs

Develop a sound budget

Plan an efficient management structure

Define your intervention logic and work plan

Set up a relevant partnership

Discuss and ensure relevance of idea

Define what your project idea will change



### WHAT MAKES A GOOD PARTNERSHIP?



The partnership needs to be tailored to the challenges, objectives and results of the project idea.



#### Relevant

All partners
have to play a
role in achieving
the project
results



#### Competent

Involve partners
with the necessary
competences and
capacity to
implement the
results



#### **Balanced**

Avoid too many partners from one country and balance distribution of tasks



#### **Committed**

Ensure the commitment of all partners from the beginning



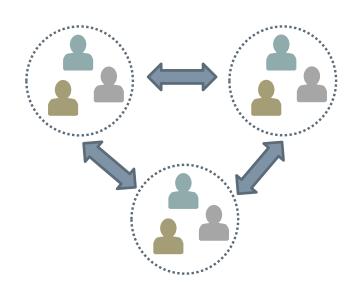
### WHAT MAKES A GOOD PARTNERSHIP?



Size and type of partnerships needs to be tailored to the addressed challenge:



Cooperation along a territorial/ geographical feature (e.g. river, transport corridor etc.)



Cooperation of local/regional networks of actors (often similar in composition / governance structure)

Keep in mind: The more the better does not apply (no necessity to cover all nine Member States in a single project)



#### WHAT MAKES A PROPOSAL INNOVATIVE?



## Innovativeness is a key success factor



Definition (see application manual part B chapter I.5):

"Innovative approaches going beyond the state of art in the sector and/or the concerned regions."

Innovative approaches may result from e.g.

- testing and demonstration of novel solutions within different (regional) contexts
- experimental piloting of new methods or tools with a view to their future mainstreaming and/or their policy integration
- capitalising on previously acquired knowledge
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#### WHAT MAKES A GOOD WORK PLAN?



### Key principles



#### Consistent

It should show the way to reaching project specific objectives and expected results



#### Transparent

It should provide sufficient information and detail



#### Logic

It should demonstrate the work flow and how activities build on each other



#### Concrete

It should identify concrete target groups and be clear about the involvement of stakeholders



#### Sustainable

It has to foresee provisions for sustainability and transferability



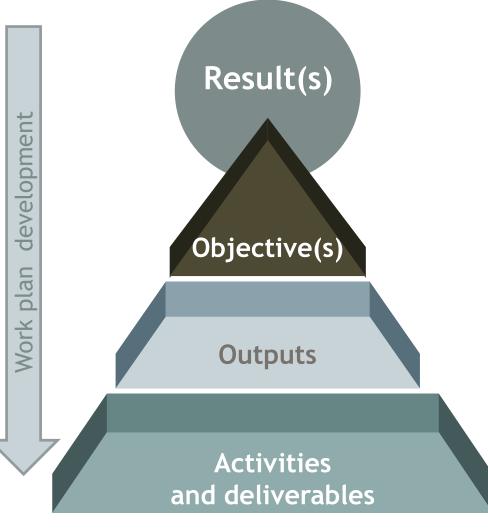






## **BUILDING A WORK PLAN**





### Intervention logic

**Result** - expected change to be achieved through project implementation

**Project objective** - immediate effect which can be realistically achieved within the project lifetime

Outputs - main outcomes obtained through implementation of activities

**Activities** - lead to one or more project outputs

**Deliverables** - reflect relevant steps of single activities

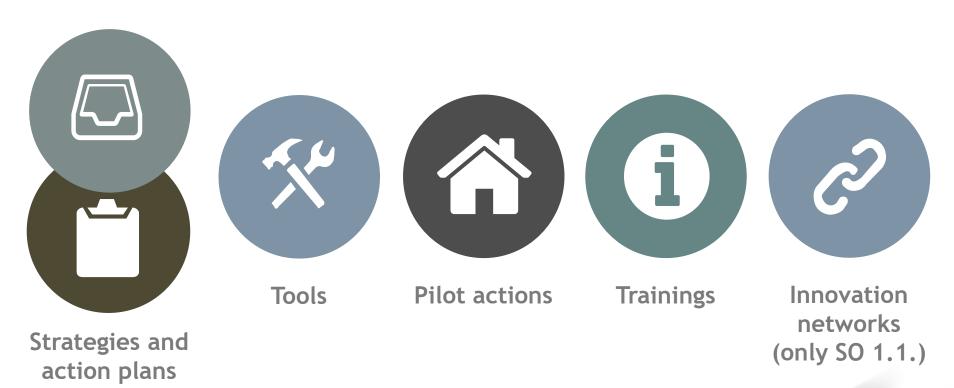


### **BUILDING A WORK PLAN**



## Programme specific output types

(see definitions application manual annex III)





#### **BUILDING A WORK PLAN**



## Communication to be planned in its right place



Internal communication between partners

Involve stakeholders in developing/ implementing outputs

Transfer outputs to new audiences

Management work package

Thematic work packages Communication work package



#### **WORK PLAN: PITFALLS & HINTS**



# Insufficient description of project objectives and results

Hint: Clearly describe what will be accomplished by the project and which change of the initial situation is expected

# Insufficient innovativeness/novelty

Hint: Build upon existing knowledge and results, but propose novel solutions

## Unclear transnational added value

Hint: Precisely describe the transnational added value of the chosen approach including pilots and investments

# Vague description of project outputs

Hint: Clearly define scope and usability of outputs

# Investments and pilot actions lacking links to the project goals

Hint: Explain why pilot actions and investments are needed to reach the project objectives

# Insufficient description of work plan

Hint: Logically build the work plan with the necessary level of detail

# Unclear sustainability and transferability of outputs

Hint: Provide clear information about future use of outputs and results and make links to communication

# Insufficient description of how outputs will be developed

Hint: Provide a clear and precise work flow leading to the delivery of the output

# Unrealistic indicator targets

Hint: Provide realistic figures regarding the involvement of target groups and for the result indicators



### **GET IN TOUCH**





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